

## Lifeguard/Instructor Position

**REPORT TO:** Manager of Parks & Recreation

**SUBORDINATE POSITIONS:** N/A

**PURPOSE OF POSITION:** Responsible for the general supervision and safety of patrons of the Central Park Pool by preventing and responding to emergencies.

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### SCOPE

Reporting to the General Manager of Community Services under the direct supervision of the Parks and Recreation Manager the Lifeguard/Instructor will ensure the safety of all patrons at the Pool @Central Park, by supervising patrons, enforcing rules and policies governing users of the facility.

### RESPONSIBILITIES

1. Monitor activities at Central Park Pool to prevent accidents.
2. Administer First Aid, if/when needed.
3. Caution swimmers regarding unsafe practices and safety hazards;
4. Enforce pool rules and regulations.
5. Follow emergency action plan and procedures established in the event of an emergency.
6. Inspect facilities for cleanliness, complete general pool cleaning and maintenance duties as assigned and directed such as filtration cleaning and reporting of required chemical adjustments.
7. Responsible for the availability and safekeeping of emergency equipment (rescue tubes, backboard, signs, and other equipment).
8. Instruct swimming lessons, have lesson plans ready for each lesson and fill out all required worksheets including midterm and end of report cards.
9. Assist in all facets of pool operations including housekeeping, maintenance, till, and canteen operations

### KNOWLEDGE, SKILLS AND ABILITIES

#### Knowledge

*The Lifeguard/Instructor must have working knowledge in the following areas:*

1. Knowledge of pool equipment and maintenance
2. Knowledge lifesaving methods and procedures, including first aid and standard resuscitation measures.
3. Knowledge of rules and regulations governing conduct of the public at the pool.
4. Knowledge of computers and POS system.

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### Skills

*The Lifeguard/Instructor must demonstrate the following skills:*

1. Attention to detail
2. Highly motivated
3. Maintain strict confidentiality
4. Physically capable of performing assigned duties
5. Ability to manage time and work without direct supervision

### Personal Attributes

*The Lifeguard/Instructor must demonstrate the following personal attributes:*

1. Maintain standards of conduct
2. Respectful and inclusive
3. Professional and courteous demeanour
4. Punctual
5. Patience

### PREFERRED QUALIFICATIONS INCLUDE:

1. Valid Lifesaving Society National Lifeguard Certification and/or Red Cross Transfer certification
2. Bronze Cross/Medallion
3. Lifesaving Swim Instructor (LSI)
4. Standard First Aid & CPR 'C'
5. Aquatic Emergency Care
6. Pool Operator's Certificate is an asset

### WORKING CONDITIONS

(The nature of physical effort, environmental conditions, sensory and mental demands, and typical hours of work)

1. May be subject to noisy environment in carrying out lifeguarding duties with young children present.
2. Considerable periods of standing, sitting and/or moderate walking is required
3. May be subject to an emergency, in aiding a patron in need
4. Possible rain, snow, extreme heat or other semi severe weather conditions

**NOTE:** Duties listed are not set forth to limit the assignment of work and are not to be construed as a complete list of duties normally to be performed under the job position or those duties temporarily performed outside the normal line of work.



## Lifeguard/Instructor Position



**Wage range - \$16.13-\$18.93/hr depending on qualifications and experience.**

Employment end date is approximately September 2nd, 2023.

### **SUBMISSION OF APPLICATIONS/RESUMES**

Applications/Resumes for all of the positions described above will be accepted by the undersigned up to **Friday, March 31, 2023**. (Only those considered for employment will be contacted).

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