

Council Remuneration Policy		Policy No. 1.2.5	
<u>Date of Policy:</u>	October 10, 2017	<u>Revision:</u>	November 26, 2018 April 23, 2019 February 24, 2020 October 13, 2020
<u>Motion Number:</u>	9(b)(i) 2018-665 2019-248 2020-105 2020-465		

Purpose:

To set the rates for remuneration and reimbursement for expenses incurred by members of Council.

Council Remuneration Review Committee

An ad-hoc Council Remuneration Review Committee shall be established prior to each General Municipal Election to review and evaluate the Council Remuneration Rates. Advertising for said committee shall be done by June 30th of the election year, with the final report to be considered by Council before September 30th of the election year.

The Council Remuneration Committee shall be appointed by the CAO.

Recommendations of the Council Remuneration Committee, on approval by Council, take effect on the first date of the newly elected Council’s term.

Annual Council Remuneration:

2013	Mayor Councillor	\$24,000 \$12,000
2014	Mayor Councillor	\$20,000 (Jan-Oct) \$4,250 (Nov-Dec) \$10,000 (Jan-Oct) \$2,167 (Nov-Dec)
2015 - 2021	Mayor Councillor	\$25,500 \$13,000

Per Diem:

A per diem rate shall be paid for all out-of-town meetings and meetings held in town that are in addition to the required Regular Council meetings, Standing Committee meetings, and meetings of Public Committees to which the Council Member is appointed as a Council liaison.

	Full Day	Half Day
Mayor	\$200.00	\$100.00
Councillor	\$160.00	\$ 80.00

Deputy Mayor Remuneration:

The Deputy Mayor shall be paid an additional \$80.00 per month.

Indemnity/Reimbursement:

The annual budgeted indemnity rate for members of Council shall be identified as follows:

2/3 - indemnity

1/3 - a monthly reimbursement allowance for local travel, telephone, and home office space.

Missed Meetings:

The Municipalities Act:

“147(1)(c) A member of council is disqualified from council if the member is absent from all regular council meetings held during any period of three consecutive months during which at least two meetings of the Council have been held, starting with the date that the first meeting is missed, unless the absence is authorized by a resolution of Council”

Should a member of Council miss more than three (3) regularly scheduled Council meetings or three (3) regularly scheduled Standing Committee meetings (as appointed to by Council) per calendar year, \$200.00 shall be deducted from that Council member’s monthly remuneration for each additional meeting missed unless the absence is authorized by a resolution of Council.

Meeting Attendance Approval:

The Mayor and Councillors shall be authorized to attend meetings with the following representatives without receiving prior approval from Council:

- Provincial or federal government ministries/agencies;
- Municipalities of Saskatchewan (The number of Council members approved to attend the Annual Municipalities of Saskatchewan Convention shall be approved by resolution of Council);
- Elected officials/staff from another municipality or First Nation.

Out of Town Mileage and out of pocket expenses:

Shall be reimbursed in accordance with current Town of Nipawin Travel & Accommodation Policy.

Expenses:

Council members shall submit expense vouchers with itemized descriptions of expenses for remuneration, mileage, and any other authorized out of pocket expenses.

The Mayor shall approve Councillors’ expense claims and the Deputy Mayor shall approve the Mayor’s expense claims.

All members of Council shall be responsible for submitting their own expense claims. For example, if more than one member of Council attends an event and one member pays for the meal, each member shall be responsible for submitting their own meal per diem and reimbursing the member that paid for said meal.

Council-Approved Networking Opportunities

Council members shall be authorized to attend approved networking opportunities with registration, mileage, accommodation, and out of pocket expenses reimbursed in accordance with current policy.

Spouses Expenses

Expenses for spouses of Councillors attending conventions or other events which include spousal programs may be paid by the Town.

Public events to which the Mayor and spouse (or designate and spouse) have been invited shall have spouse's expenses paid by the town.